



All you Need is Love!

## School Supply Collection Procedure (Template IV C1)

- Identify specific student school supplies that the school requires (supply list available from the school).
- Invite members to purchase and donate student school supplies during worship service, in newsletter, etc.
- Invite members to donate, or make offerings to purchase, a case of copy paper for each teacher.
- Designate dates (prior to the start of school) during which collections will take place.
- Provide a method for members to choose the supplies they will purchase and donate (See example in attached photos).
- Select a highly visible location near the sanctuary and design a fittingly decorated receptacle where members can deliver supplies at the church (See example in attached photo).
- Identify a date (prior to the start of school) on which supplies will be transported from the church to the school.
- Invite church members to sort and deliver school supplies to the school, e.g., youth can sort; retirees can transport and deliver.

a gift from the School Ministry of

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